

# 911 ONLY

POLK COUNTY PERMIT DEPARTMENT 602 E. Church St.,  
Suite 141, Livingston, TX 77351

Phone: 936-327-6820 Fax: 936-327-6867 - EMAIL: [permits@co.polk.tx.us](mailto:permits@co.polk.tx.us)



<p><b>If you are paying with a credit card, you must check this box <u>FIRST</u> to add \$3.00 Credit Card Service Fee</b></p>	<p>RECEIPT #:</p>	<p>PCT #</p>
	<p>PERMIT #:</p>	
	<p><i>For Permit Dept. use Only</i></p>	

<p>Residential Address</p>	<p><b>911 ADDRESS PERMIT</b></p>	<p>Credit Card Service Fee</p>
<p>Commercial Address</p>		<p><b>911 ADDRESS FEE</b></p>
		<p><b>TOTAL DUE</b></p>

<p><b>(All questions in red must be completed)</b></p>	<p><i>Clears Selections Above</i></p>	<p><i>Clears Selections Below</i></p>
<p><b>Applicant Name</b></p>	<p><b>Occupant Name</b></p>	
<p><b>Mailing Address</b></p>	<p><b>City</b></p>	<p><b>State</b></p>
<p><b>Best Phone no(s) to reach you by</b></p>	<p><b>EMAIL</b></p>	
	<p><i>(if you do not have an email, enter N/A)</i></p>	
<p><b>911 Address (leave blank)</b></p>		

<p><b>Is there an existing structure?</b>    Yes    No</p>	<p><b>Property ID No. or GPS coordinate where driveways meets the road</b></p>	
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**What is the sole purpose of the address?**  
(Home, Gate, Farm, Business, Timberland, Barn, etc.)

**List structure(s) currently on the property, or enter "none" if property is undeveloped**

**List all structures you are aware of that have been removed within the past 3 years, or enter "none"**

<p>Is All or Portion of Property in the Floodplain?    YES    NO</p>	<p><b>(A structure in the Floodplain requires an Elevation Certificate to obtain a Development Permit.)</b></p>
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I attest that all information provided on this Permit is true and correct to the best of my knowledge, I have read page 2 of this Permit, and I understand that it is my responsibility to obtain legal access from my property onto a county road, a farm road, or highway. Issuance of a 911 Address does not guarantee the ability to obtain a development permit.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return completed Permit to [permits@co.polk.tx.us](mailto:permits@co.polk.tx.us)**

- 1. Posting Address Numbers:** Please post your address number (within 60 days) in a location where emergency vehicles can see it clearly from the road or street you are addressed to. If your property is not clearly visible from the road or street, please post your address number on a permanent sign at the entrance to the drive of your property. If your property is located off of a State Highway, Farm Road, or US Highway, **DO NOT** post your address number on the highway right-of-way. Address numbers on your sign should preferably be 5" high, but no less than 3" high, and of a reflective material. Please remember, in an emergency, the presence and visibility of these numbers may help save your life.
- 2. Deed Restrictions:** Property owner is solely responsible for complying with property deed restrictions.
- 3. Review Period:** Permit is subject up to a **30 day review**.

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Upon Signing this Application, Property Owner (or his/her designee) authorizes Polk County, Texas, to enter upon the described property for the purpose of lot/land evaluation, septic system inspections, flood hazard evaluation, or for any reason consistent with the water quality programs of the Texas Commission on Environmental Quality. County officials and staff will make all reasonable efforts to coordinate inspection date and time with the property owner. If any portion of the referenced property is located in the 100-year floodplain, Applicant is responsible for building outside the floodplain or following the floodplain guidelines of the NFIP and Polk County, Texas.